



PLVC Board of Directors Meeting  
May 5, 2022 – 3 pm  
Via Zoom conference call

MINUTES

Board Members Attending: Vaughn Bradshaw, Paul Hinton, Jane Holmes, Tam McDermid, Jim Moffitt, Gil Skinner, and Mike Towner. Carol Riley and Ken Sondergard were absent.

I. **PLVC Business**

President Moffitt called the meeting to order at 3:00pm. A quorum was present. Moffitt confirmed that the meeting was being recorded and that Robert's Rules of Order for Small Boards Protocol was being used. The agenda was adopted as changed by motion, seconded, and passed.

II. **Stakeholders Reports**

a. **Port Ludlow Associates, Diana Smeland, President**

**Staffing:** Continue to look for staff, both seasonal and fulltime with benefits, see website (careers [hr@portludlowassociates.com](mailto:hr@portludlowassociates.com)). Having to turn away some opportunities due to lack of staff. **Real Estate:** Working with David Wayne Johnson at Dept of Community Development (DCD) on OT2, phase 2 permits. **OWSI:** Filtration surcharge has been reduced from \$10 per billing to \$7. Loan interest rate has been reduced from 2.5% to 1%. **Hospitality:** Have 4 electric bikes to rent out; 1 hr, 2 hrs, ½ day or full day. 3 different sizes. **Fireside:** Wednesday dinners *From Farm to Table* now through September. Finn River Cidermaker dinner on June 23. **Marina:** Lady Washington will be in port May 12-16, come take a tour or a ride. On May 14, ribbon cutting ceremony at 9:30am for Clean Bay boat, zero emissions pump-out boat, will come to your boat for pump out, may receive national interest. On same morning, Yacht Club will have their christening of new boats, including the Clean Bay boat, a festive event. **Space Available:** in Office Park, may break up larger units to accommodate need for smaller offices. **Village Center:** 1 space available. Contact Diana Smeland at 360.437.2101.

**Q:** with the federal hike in interest rates, will that affect OT2, phase 2? **A:** Will affect purchase power, price increases. Models will be available to view late summer.

**Q:** How are future bookings doing at the Inn? **A:** Running behind last year's budget; more short-term bookings, especially on Fridays & Saturdays.

b. **Jefferson County, Greg Brotherton, County Commissioner, District 3**

Chamber seminar **May 20 on ventilation**. Call **Public Health** if develop Covid, county keeping track of cases and resources are available. Still low in hospitalizations.

Regarding **Clean Bay Boat**, designed in Port Townsend and built at the Wooden Boat School in Port Hadlock. About the **road in OT2** (county or housing development responsibility?), going through the process, communications have been vital to move through these issues to come up with solutions. **Forestry:** Beaver Valley legacy forests, there will be a **workshop on May 16** with county, DNR, community forest groups to discuss options to keep junior taxing districts funded without taking down legacy trees. One issue is **Voluntary Carbon Markets**, doing a lot of research on this trending subject to be used to protect old growth legacy forests, expand recreational opportunities.

**Q:** What is the timing and budget for consultation on **MERUs** study? **A:** RFP open, have received some consultant bids, reviewing qualifications. Will provide timeline next month.

**Q:** What about the **Hood Canal Bridge closures** this summer? **A:** Was glad to receive this information, had only been in the WADOT newsletter. Issue is regarding announcement that the bridge will be closed from Friday night through Monday 4am on four weekends this summer. Director of Jefferson County Public Works sent a strongly worded letter that there are critical activities & festivals every weekend this summer, would they consider moving to the fall months instead? There's a workshop scheduled for June 9 to get an update & discuss plan.

**Q:** What's the status of Tarboo Lake litigation? **A:** All lawsuits have been settled, not going to be a public shooting range. There were over \$150,000 in damages incurred. Risk Pool paid for some of the fines.

**Q:** What is the status of the Port Hadlock sewer system? **A:** Project going well, some cash flow issues, projected to start in 2023-2024. \$25.8 million raised, total costs \$34 million. City and county engineers are working together, communications with landowners. Getting enough flow through sewer lines important, some multi-family units going in that need to be considered. There's an easement around QFC, working to place lines away from the main roads, more cost-effective.

### III. **PLVC Committee Reports**

a. Emergency Management – Bill Dean, chair

County representative has asked for feedback on how the **Covid vaccination sites program** worked for individuals: what needs to be improved and what worked. Send emails to Bill Dean @ [cmdwbd@gmail.com](mailto:cmdwbd@gmail.com). Committee has updated the **MAP Your Neighborhood**, a document that helps address what needs to happen immediately after a disaster. There are 9 steps that every residence should be aware of; will share this information in eBlast and with Block Captains. Other committee activities: Radio Drill to test backup plans; planning the Block Captain Fair; and plan to hold Block Captain training quarterly. There was a recent article in Voice about **wildfire preparedness**.

Trying to get equipment purchased for the **Neighborhood Operations Center (NOC)**. The Community Church where NOC will be located is seriously considering becoming an emergency shelter. The **Red Cross training program classes** in Port Townsend are fully booked through the 3<sup>rd</sup> quarter. Rick Schurman is going through the certification process so these training programs can be held in Port Ludlow. Met with 2 members of the **LMC Emergency Preparedness** committee. They are focusing only on residents becoming prepared for a disaster, while the Village Council Emergency Management

committee is focused on community action following a disaster. One member from each committee will serve on the other committee to coordinate efforts.

**Q:** Where can a list of Block Captains be found? **A:** On the Village Council website, the SBCA website and the LMC website.

**Q:** Do the Block Captains have a responsibility to introduce themselves to the community? **A:** Yes, yet this was severely limited during the Covid pandemic for the past two years.

b. Health and Wellness – Chris Dean, co-chair

Committee has been dormant during the Covid pandemic. Resources have dried up. The **Local 20/20** group in Port Townsend is hosting a zoom meeting on **Community Health Care Access on May 11.**

**Q:** SBCA is holding a seminar on **Falls on May 19.** Is the public invited to attend?

**A:** Yes, **registration is required**, contact the Bay Club front desk, or call 360-437-2208. Information about this seminar is going out in the LMC Navigator and PLVC eBlast.

c. Utilities committee – Robert Chanpong, chair

Staying in touch with the **Filtration Plant** manager, Greg. Process is going well, still a smell of chlorine at residences. **Recycling:** new contract effective June 1<sup>st</sup>. Updates are being distributed in the Voice, Village Council eBlasts, and Next Door. There will be another article in the Voice, explaining the changes and why these are occurring. The county is preparing **FAQs.** **Styrofoam pickups** have been very successful. **Ludlow Bay:** letter is distributed on speed limitation and length of time (30 days) boaters can stay in the Bay. **Retention Ponds:** there have been some questions about HOAs & regulations about the maintenance of these ponds – it is the responsibility of the HOAs. Pipes that conduct stormwater to the ponds are the responsibility of the county.

#### IV. **Homeowner Association Updates**

a. LMC – Vaughn Bradshaw, President

Had a successful **Annual Meeting** on April 16, the first in-person since 2019. 36.1% members participated in voting to elect 4 board of trustee members, and both amended revisions to the Bylaws and Articles of Incorporation passed.

b. SBCA – Gil Skinner, President

Met with LMC Board of Trustees on April 14 to discuss cooperation in discussions about having only one Club in Port Ludlow. **Pancake Breakfast** on May 6, nonprofit working at the breakfast to earn credit for Bay Club meetings is **Backpacks for Kids.** On May 19 at 10:00am, holding a seminar on **“I Fell and I CAN get up!”** The public is invited to attend. Make reservations through the Club Front Desk or call 360-437-2208. Going to host various tribes coming to the Bay Club to talk and share artwork, some for sale. The dates of these presentations are May 24, June 13, and June 18 (maybe a tribal feast). The public is invited to attend free of charge. Dr. Michael Haberpointner of Active Life Physical Therapy made a presentation on how to use the various pieces of exercise equipment at the Bay Club properly. Having a series of presentations on health & wellness:

- June 27 – 1:30 to 2:30 pm: *Maintaining a Healthy Pelvic Floor*

- July 12 or 19 – time TBD: *Navigating the Home Care Roadmap*
- July 27 – 1:30 to 2:30 pm: *Osteoporosis Management through Exercise*
- Aug 2 – 3:00 to 4:00 pm: *Take Care of your Hormones*
- Sept 7 – 4:00 to 5:00 pm: *Degenerative Joint Pain*

All of these presentations are being sponsored by the Activities and Health & Wellness committees of the Bay Club. The public is invited to attend free of charge. Please make reservations at the Bay Club front desk or by calling 360-437-2208.

V. **Citizen Comments**

Asked and answered during report presentations

VI. **Board Business Reports**

a. Approval of Board meeting minutes – April 7, 2022. Motion was made, seconded, and passed.

b. Treasurer’s Reports, Paul Hinton

For the month of April, Hinton reported beginning balance of \$16,260.26, with net income of \$1.06 and net expenses of \$1,240.22 resulting in a balance of \$15,201.10 at 4/30/22. Motion made to approve the Treasurer’s April Report, seconded, and passed.

c. Gil Skinner spoke of need for a Memorial Day event to honor service representatives. SBCA has overseen this for several years, feels it is a community-wide event so should be headed up by the Village Council. Discussion followed: consensus was the Council didn’t have the time or volunteers to put it on this year but will certainly put out an eBlast to commemorate and honor those who served in the military. PLVC will be responsible for coordinating with LMC and SBCA to arrange for a Memorial Day Celebration next year.

d. Motion was made to have the June board meeting and workshop virtual, probably holding Zoom conference call meetings until the Jefferson County case rate falls below 100/100,000. Discussion followed: a board member felt we were going to have to deal with Covid for a long time, and with precautions could certainly hold in-person meetings. Another commented that we should consider having hybrid meetings so those still feeling cautious about indoor meetings could attend virtually. Motion was seconded and passed.

VII. **Adjournment**

There being no other business a motion was made, seconded, and passed to adjourn the meeting at 4:18 pm.

Next Board Meeting: Thursday – June 2 at 3pm. Virtual conference call

Next workshop: Tuesday-June 21 at 3pm. Virtual conference call

Respectfully submitted,  
Tamra McDearmid, Secretary