

PLVC Board of Directors Meeting
February 3, 2022 – 2:45pm
By video conference call

MINUTES

Board Members Attending: Paul Hinton, Allan Kiesler, Tam McDearmid, Jim Moffitt, Carol Riley, Gil Skinner, Ken Sondergard, Mike Towner. Jane Holmes was absent.

I. **PLVC Business**

President Moffitt called the meeting to order at 2:46pm. A quorum was present. Moffitt confirmed that the meeting was being recorded and that Robert's Rules of Order for Small Boards Protocol was being used. The agenda was adopted as changed by motion, seconded and passed.

II. **Stakeholders Reports**

a. Port Ludlow Associates, Diana Smeland, President

OWSI: finalizing loan with reduced fees as within 2-yr time frame for completion of building plant. Flushing North Bay water lines, some concerns about chlorine - watch for signs put up in streets being flushed. Billing out soon, new fees going into effect in March. Call to work out payment schedule. **Resort:** starting a contest in the monthly newsletter. **Fireside:** Themed dinners continue on Wednesday evenings. Valentine specials the entire week. Have restarted serving breakfasts, spread the word. Now have two chefs: Kyle (started in 2013) and Miles (started in late 2021, comes from Seattle). Dan continues as General Manger of the Inn and is also Executive Chef. **Golf Course:** Have hired a new golf pro, starting in March. Offering clinics for groups of six. **Marina:** No news on the Corps of Engineers permit. **Office Park:** Space still available. **Staffing:** new Sales Manager hired.

b. Jefferson County, Greg Brotherton, County Commissioner, District 3

Olycap might be able to help with utility bills for qualifying households, check with them. **Jefferson Transit:** Direct bus route to Kingston Ferry Terminal for walk-ons will start Feb 22, bus will pick-up passengers at Visitor Center on Hwy 19. Transportation fees will be waived the first month. **Federal Funds Available:** American Rescue Plan for small businesses, non-profits and cottage industries, have set aside \$500,000 for these loans. Working with Team Jefferson EOC on criteria and building partnerships with Jefferson Community Foundation. Working to find those businesses that need help. **Legislation:** House bill 1838, creates mandatory land use riparian buffers. Very controversial. **Covid:** County has not instituted a vaccine mandate. **Filmed** first walking hike on Port Ludlow's Timberton Trail last weekend.

c. Jefferson County PUD, Dan Toepper – PUD Commissioner, District 3

Are retrieving some materials off the grid and repurposing them due to being unable to order these parts. Construction rates by PUD are starting to go up to pay for materials and construction labor. Trying to accommodate residential building, customers will be able to defer costs for up to six months. Applying for FEMA funds for storm damages, will take up to a year to receive. Received \$9.7 million grant for broadband in underserved areas such as Cape George, Marrowstone Island areas. Looking to expand services, PUD spent \$1.4 million to purchase a building in the Glen Cove area. Opening on PUD Advisory Board, notice will be on the website and in local newspapers. Have a vaccine mandate which extends to their contractors, some complications.

III. **PLVC Committee Reports**

a. Utilities committee – Robert Chanpong, chair

- Will have same Activity Priorities in 2022 as in 2021. Will add monitoring of Port Ludlow Drainage District (PLDD) activities. Will be looking at stormwater (retention ponds), want to know more about it.
- Recycling is a big deal right now; new contract drawn up between County and Snookums for 2022-2027. There will be 13 collections per week at our Recycling Center: has collection schedule, will provide to the community.
- Only certain types of plastics will be collected under new contract starting in April: jugs (such as milk) and water bottles, due to the large amount of contamination. Also, toilet paper rolls will no longer be collected.
- Due to serious overflow in late Dec/early Jan, county response is if it happens again, county may terminate our services. Need community volunteers to check the center on a regular basis to keep area clear, county has no plan to patrol the recycle centers.
- Will continue to advise the community on recycling issues via the Voice and Next Door.
- OWSI: chlorination plant is running smoothly, has been up since late November 2021. Hasn't heard of many complaints about chlorine smell or taste, or discoloration due to manganese.
- On the sewer side, Dept of Ecology (DOE) may put some restrictions on effluents, particularly the amount of nitrogen in the Puget Sound.
- OWSI water well: new well is static, being held in reserve. Some wells are not operating at capacity, yet we have enough drinking water now.

b. Emergency Management committee – Carol Riley, liaison

- Masking issue: Federal government is making N95 masks available to every county in the country. Jefferson County will provide a supply to PLVC, who will distribute them through the Beach and Bay Clubs. Will wait until we get the full quantity from the county, then distribute. Watch for more information in the Voice, Next Door and by eBlast, especially for specific distribution dates.
- Population of North Bay and South Bay will determine distribution: Beach Club will receive 2/3 of the supply, and the Bay Club will receive 1/3. Each household will receive 2 masks.

c. Community Development committee – Dave McDearmid, chair

Recent activities have included:

- **Measured Equivalent Residential Unit (MERU)** – Bill Dean and Dave McDearmid attended a training session on MERUs presented by the Jefferson County Department of Community Development (DCD) during the last week of October 2021.
- **LTAC Grant** – a grant has been awarded for additional banners to be placed on the empty light standards in the parkway adjacent the Village Center. The grant is for hardware and banners. We have contacted Matt Stewart, Road Maintenance Supervisor with county Public Works. We will consolidate hardware orders when the county repairs the light pole struck by an automobile in Dec 2021.
- **Residential Participation at the County** – an email was sent to the County Commissioners for their input as to what boards and commissions residents of Port Ludlow might serve on to the benefit of Port Ludlow and/or the county.
- **Team Jefferson Economic Development Commission** – we explored the possibility of participating on this commission. It is undergoing a management change and some reorganization. We will wait for this to occur to see if this is a good fit for a Port Ludlow resident to volunteer.
- **Jefferson County Open Space Project** – the county is inviting proposals for open space projects. County to award some funds for this project. The program requires acquisition of lands for these projects. The committee referred this opportunity to PLA.
- **No Shooting Zone** – we have a legal description of the property within the MPR identified for inclusion in a No Shooting Zone. The County’s Chief Counsel has indicated a need shown by reported incidents will be required. Input from the community was sought with no response. Will investigate other arguments for the expansion of the No Shooting Zone to include the entire MPR.
- **Auxiliary Dwelling Units** – LMC board member asked if the committee would look into the CC&Rs and Development Agreement (between the County and PLA) to ascertain if additional dwelling units on one’s lot is permissible. The committee chair has agreed to present that for consideration.
- **Holiday Lights** – we continue to be challenged again this year with lots of outages due to weather. Contact is pending with Kingston Marina and Seven Cedars to understand how they manage their light displays. The lights are to be taken down in the next 2-3 weeks (exact date TBD).

d. VolksWalk Report

- The 2022 VolksWalk offered by her club will be the NW Hiking Weekend this year. Event will be on the weekend of Friday Aug 19 thru Sunday Aug 21.
- There will be marked trails in Port Ludlow, Anderson Lake State Park and Port Townsend State Park. It ought to be a great weekend activity.

IV. **Homeowner Association Updates**

a. LMC – Allan Kiesler, President

- Working on revisions of Articles of Incorporation and Bylaws, set for membership approval at the annual meeting in April.
- Emergency Preparedness committee working with the County Department of Emergency Management (DEM). Want to get Tsunami siren back in Port Ludlow (would be funded by the state).
- A big thank you to Gil Skinner, they finally have the agreement between the Beach and Bay Clubs regarding room usage and fees. Both boards will vote on this in February.
- In response to a question, hopes the next Styrofoam collection event will be on February 8th.

b. SBCA – Gil Skinner, President

- Thank you to Allan, who did a lot of the heavy lifting on the Agreement between the Beach and Bay Clubs.
- Because of Covid, not getting as much done as hoped. Hoping for first Pancake Breakfast on March 4th. This will be a SBCA members event only.

V. **Citizen Comments**

Asked and answered during various report presentations

VI. **Board Business Reports**

a. Approval of Board meeting minutes, Jan 6, 2022. Motion was made, seconded and passed.

b. Treasurer's Reports, Paul Hinton

- For the month of January Mr. Hinton reported beginning balance of \$19,346.86, net income of \$4501.07 and expenses of \$5715.41 resulting in a balance of \$18,132.52 at 1/31/22. Motion was made to approve the Treasurer's January Report, seconded and passed.
- Budget corrections for 2022 were introduced, with a motion to approve. Motion seconded and passed.

VII. **Closing Remarks**

Trails Committee wants to put a new trail along Oak Bay Rd from Swansonville Rd to PLF&R building and up the ravine to complete a trail route in a circular fashion. A joint agreement between Trails and LMC has been developed. Would send out letters to residents whose property is alongside this trail after it is marked so homeowners can see its direction. Then the LMC Board would need to vote its approval, and PLVC would need to vote their approval. This is a work in progress, will keep the public informed.

VIII. Adjournment

There being no other business a motion was made, seconded and passed to adjourn the meeting at 3:54pm.

Next workshop: Tues-Feb 15 at 2:45pm. Virtual conference call.

Next Board Meeting: Thurs-March 3rd at 2:45pm. Virtual conference call.

Respectfully submitted,
Tamra McDearmid, Secretary