

Port Ludlow Village Council  
Board of Directors Meeting Minutes  
May 4, 2017

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Vice President Tamra McDermid called the meeting to order at 3:00pm

I. Declaration of a Quorum:

Secretary Huber declared a Quorum of the Board Present. Present were Huber, McDermid, Nilssen, Nobles, Summerfelt, Umbreit, Haskins (for Deering), and Skinner

Randy Deering is new President of Ludlow Maintenance Commission replacing Ron Racki

II. Notification of meeting being recorded and the Small Boards Protocol would be used.

III. Amendments and Adoption of Agenda:

The agenda was approved as written.

IV. Special Recognition

Larry Scott, Chair of the PLVC Trails and Natural Resources Committee (2006-2017) has retired after 12 years and was awarded a Certificate of Appreciation and a clock in recognition of his tenure as Chairman.

The following acknowledgement was made to Mr. Scott by the Board Port Ludlow village.

“Today we, the PLVC and residents of Port Ludlow village, are thanking Larry Scott for his service to the community as Chairman of the PLVC Trails/Natural Resources Committee. He has served in this capacity since 2006. And is now turning command over to his successor John Fillers.

He said in his retirement letter, “When reappointed by the present Port Ludlow Village Council, I accepted the position again with the caveat that I would resign at the completion of the Osprey Trail development.” Osprey was the last trail completed from the Long-Term Plan the Trails Committee had created in 2010 by consolidating the multiple professional reviews produced for the various Port Ludlow governing bodies. Osprey was finished in late April. And will be one of our premier trails, which they all are, in Port Ludlow for its quietness and solitude.

Some of the hi-lights of his tenure are: *See Appendix A attached to Minutes*

Many of us will recall the “Fun Day” e-mails calling for volunteers to help build this or that trail. Or, doing Noxious weed removal.

We supported Larry as he supported the community. Also, he volunteered to do individual jobs of mowing, weed whacking, planning trails and bridges, getting material for building, and maintaining the Trail System.

It is with great pleasure that the PLVC gives Mr. Scott this letter of appreciation for a job “Well-done”.

Thank you, Sir”

V. Citizen Comments

No public comments

VI. Jefferson County Report. Commissioner Kler

Commissioner Kler was unable to attend.

Final Board of Directors Meeting  
Minutes for 04 May2017

s/Douglas Huber 01Jun2017  
Douglas Huber PLVC Secretary

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VII. PLA Developer Report, Ms. Smeland

In Ludlow Cove there are 15 lots left to be sold. In OTII there have been two pre-sales. OTII is waiting for a one-year preliminary plat extension (Which was granted on 8 May 2017).

PLA is still hiring for the summer. The medical building is on schedule to be opened in the Jun-Jul timeframe. Currently, there is work being done on the inside and the outside will have the final exterior covering put on soon.

The proposed Senior Care Center still has interest by an outside developer. But would be about 8 years out and, is currently scaled at 55-80 beds, with independent living to start with. Demand for the facility may come from outside Port Ludlow as studies are showing people in other areas would be attracted to our area.

The General Manager of the Golf Course, Shelly Washburn, has retired and Dick Schmit is moving back into that position.

VIII. Association Report - LMC/SBA: Ms. Haskins (LMC)

Ms. Haskins introduced the new line-up of officers for the LMC. Randy Deering is the new President, and Linda Haskins is the Vice President.

XI. Reports

- a. Treasurer – April 2017 Report, Mr. Nilssen

**April 2017**

**Provided May 4, 2017**

|                       |                                    |                    |
|-----------------------|------------------------------------|--------------------|
| <b>Balance Sheet:</b> | <b>Beginning Balance</b>           | <b>\$32,386.74</b> |
|                       | <b>Income</b>                      | <b>0.00</b>        |
|                       | <b>Expenses</b>                    | <b>\$200.00</b>    |
| <b>Balance Sheet:</b> | <b>Ending Balance Total Assets</b> | <b>\$32,386.74</b> |

The Iron Mountain Quarry (IMQ) checking account was closed 04/17/17 with all funds, \$3,645.66, transferred to the PLVC primary business account. As of this date the Balance Sheet will no longer show an individual account for the IMQ fund.

Note: There was a net balance of the IMQ funds in the amount of \$2,605 after requested distribution of \$342.00 and \$692.00 were made.

Motion to accept the Treasurer's Report made by Nilssen and seconded by Summerfeld. Accepted

dh

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b. Secretary - April 2017 Meeting Minutes, Mr. Huber

Motion to approve April 2017 made by Huber and seconded by Skinner. Approved

Secretary handed out the 'Results of Motion Made without a Meeting (2-2017) for signature. Subject: That the PLVC host a Joint Workshop with our Board and the Boards of Directors of the SBCA and LMC. All Directors of PLVC had voted "yes". Directors Dean and Deering were not available for signature at BOD meeting.

c. Correspondence – Secretary

Secretary: 7 pieces of incoming mail: 1 – Request for map caveat review; 1 – Larry Scott resignation from Trails Committee Chairmanship; 1 – Insurance renewal notice; 1 – Bank CD renewal notice; 1 – Thank you note; 1-Bill for #20.00; 1 – Thank you notice for Storage unit rental. Five pieces of outgoing mail: 1 - Insurance renewal; 2 – Thank you for IMQ funds; but funds can stay with PLVC; 2 – Letters concerning support for PLA 1-year Plat extension.

X. Committee Reports

i. Roadway Safety, Mr. Frenzl: Doing final tweak, then present to LMC and SBCA, then County. Looking stop put 4-way stop at Breaker entrance to the cove.

ii. Community Development Chair, Ms. McDearmid: Introduced Dave Jurca as new Community Development Chair. Larry Nobles retired due to health issues.

iii. Maritime, Mr. Otness: Holding down speed. One buoy missing. Speeders will get letter if speeding and don't respond to verbal warnings. Lots of paddle boarders and swimmers in Bay.

iv. Utilities, Mr. Huber: Arsenic concerns resolved – between State Health Department and original compliant and their medical practitioner. The below is taken from the PUD rate schedule:

MONTHLY RATE:            EFFECTIVE DATE:    January 1, 2017

**Basic Charge:**    \$14.50 single phase or \$ 27.00 three phase  
**Energy Charge:**

\$ 0.085011 per kWh for the first 600 kWh  
\$ 0.103589 per kWh for all over 600 kWh

MONTHLY RATE:            EFFECTIVE DATE:    June 1, 2017

**Basic Charge:**    \$14.50 single phase or \$ 27.00 three phase  
**Energy Charge:**

\$ 0.0860 per kWh for the first 600 kWh  
\$ 0.1048 per kWh for all over 600 kWh

. Please see the PUD Web site for further information: <http://www.jeffpud.org/rate-schedule/>

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v. Emergency Management, Ms. McDermid: Passed out a 26-page guide for Directors review. The author is “Jefferson County WA Department of Emergency Management”. Comments to be available at the May Workshop.

vi. Teal Lake Tree Harvesting, Mr. Jurca: Early operations prior to 7:00am reduced to eliminate noise. Logging ongoing. Close to finishing harvesting west side of Teal Lake road and are moving to the east side.

vii. PLA Plat Extension, Mr. Jurca: SBCA, LMC, and PLVC support letters submitted. (Secretary: County approved on 8May2017 for one year.)

viii: Joint Meeting with SBCA and LMC Boards, Ms. Haskins: LMC needs more time as their governing body elected new officers and wants time for them to review documents.

Skinner made the following motion: That the PLVC undertake holding a joint PLVC, LMC, and SBCA workshop as soon as possible to consider a One Port Ludlow Concept and that PLVC spend up to \$300.00 for lunch at such event, the cost to be charged to the Community Development Committee.

Seconded by Summerfelt. Approved.

XI. Public Comments: none

XII. Other: Treasurer will go ahead and look at rates to PLVC CDs and report back to the Board of Directors at a future time. This review of rates is part of the Treasurer’s job.

XIII. Adjournment: Meeting was adjourned at 4:15. Motion was made by Skinner and seconded by Umbreit. Approved

dh

Appendix A – Trails Accomplishments during years 2006 through May 2017

**TRAILS KEY ACTIVITIES 2006-2017**

- **2006**

✓ **Completed Interpretive Trail with signage and seating**

- **2007**

**Developed Beaver Dam Loop as part of Timberton Loop**

✓ **Developed Interpretive Entrance/Native Garden area (temporary)**

- **2008**

**Developed Niblicks Loop Trail**

**Added additional seating to Interpretive Trail**

- **2009**

**Resurrected/Rehabilitated Ludlow Cove/Picnic Point Trail**

**Contract repaired asphalt section of Around the Bay Trail 5-6**

- **2010**

**Developed rerouted section of Around the Bay Trail from Anchor Lane to Ludlow Creek culvert (since lost to Ludlow Cove development)**

**Chipped entire Lower Rainier Trail**

✓ **Consolidated multiple professional reviews into plan for PL trail development**

- **2011**

↓ **Developed Dunsmuir Cut**

**Developed Camano Cut**

**Developed Cressey Cut**

**Developed Drew Cut**

✓ **Developed shoreline section of Picnic Point to Around the Bay Trail thus making it a loop instead of an in/out**

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Appendix A (Continued)

- 2012
  - ✓ Acknowledged PLA request to develop Biking Trails
  - ✓ Initiated Open Letter to Port Ludlow Drainage District to reconsider proposed drainage plans through greenbelt area of Lower Rainier Trail-successful community action
  - Developed Estuary Trail
  - Developed Talbot Trail
  - Developed Beach Loop Trail
  
- 2013
  - Developed Olympic Terrace II Trail
  - Developed Talbot-Rainier Connector
  - ✓ Contract repaired asphalt section of Around the Bay Trail 3-5
  - ✓ Developed Teal Lake Loop Trail
  
- 2014
  - Scouted Osprey Trail potential-requested LMC approval
  - ✓ Developed Golf 9 Loop
  - Replaced damaged bridge around Timber Course built by Pope (Niblicks Loop)
  - Rebuilt Trail from Interpretive Entrance to RV Park
  - ✓ Removed damaged Bollards and asphalt/resurfaced trail on Montgomery Loop
  
- 2015
  - Developed rerouted access to Picnic Point and added 2<sup>nd</sup> access from Anchor Lane
  - ✓ Built bridge (temporary) on Interpretive Trail to span long term washout
  
- 2016
  - Reconfigured steps from South Keel Lane to Paradise Bay Road/Timberton Loop
  - Developed Department of Natural Resources Trails with access from Teal Lake Loop, Olympic Terrace II Loop, and Niblicks Loop
  - Contract repaired asphalt section of Around the Bay Trail 4-way stop to Ebb Tide Pioneer Cut Osprey Trail
  
- 2017
  - Developed Osprey Trail