

# 140 Part 1

Jefferson County Dept. of Emergency Management

## PRELIMINARY DAMAGE REPORT - PRIVATE RESIDENCE

<b>PERSON REPORTING</b> <input type="checkbox"/> REPORTING PARTY IS THE PROPERTY OWNER	<b>DAY PHONE</b>	<b>ALTERNATE</b>	<b>DATE/TIME NOW</b>	
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**TYPE OF PROPERTY WHERE DAMAGE OCCURRED:**  
 SINGLE FAMILY    MULTI FAMILY    MOBILE HOME    APT.    OTHER

**PRIMARY RESIDENCE:**    YES    NO      **RENTAL:**    YES    NO

**PRIMARY OCCUPANT IS:**    OWNER    RENTER

**NUMBER OF REGULAR OCCUPANTS:**

THE INFORMATION PROVIDED ON THIS FORM MAY BE SHARED WITH OTHER GOVERNMENT AGENCIES AND DISASTER RELIEF/AID ORGANIZATIONS

**STAFF NOTES**

FOR INTERNAL USE ONLY

**HABITABLE?**    YES    NO

**ACCESSIBLE?**    YES    NO

**EXPLAIN THE PRIMARY REASON**

**PHYSICAL ADDRESS WHERE DAMAGE OCCURRED:**

GENERIC LOCATION (Subdivision / neighborhood)

ACTUAL STREET ADDRESS

CITY/ZIP

**MAILING ADDRESS IF DIFFERENT THAN PHYSICAL ADDRESS:**

STREET ADDRESS / P. O. BOX

CITY/STATE/ZIP

<b>ESTIMATED PRE-DAMAGE FAIR MARKET VALUE (FMV) TAX ASSESSED VALUE OF THE STRUCTURE ONLY:</b>		<b>ESTIMATED LOSS TO THE <u>STRUCTURE ONLY</u></b>	
<b>ESTIMATED AMOUNT OF LOSS OF PERSONAL PROPERTY:</b>		<b>IMPACT TO STRUCTURE IS ESTIMATED AS:</b> <input type="checkbox"/> DESTROYED <input type="checkbox"/> MAJOR <input type="checkbox"/> MINOR <input type="checkbox"/> AFFECTED	

**INSURANCE TYPE:**    HOMEOWNERS    FLOOD (NFIP)    EARTHQUAKE    RENTERS    NO INSURANCE  
(Check all that apply)

**AMOUNT OF INSURANCE DEDUCTIBLE:**

**URGENT UNMET PERSONAL NEEDS (Emergency food, clothing, shelter, medical, other):**

**USE PART 2 (other side) FOR DESCRIPTION OF DAMAGE OR LOSS**



# 140 Part 2

Jefferson County Dept. of Emergency Management

## PRELIMINARY DAMAGE REPORT - PRIVATE RESIDENCE

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**THIS IS NOT A CLAIM. THIS IS AN INITIAL REPORT OF DAMAGE. VERIFICATION WILL BE NEEDED LATER.  
PROVIDE A DESCRIPTION OF DAMAGE OR LOSS HERE:**

**WHEN DESCRIBING DAMAGE CONSIDER INCLUDING:** Foundation, loss of roof integrity, broken windows and doors, flooring and carpet damage, dry wall damage, electrical damage, loss of electricity, compromised septic/sewer, wells or water line impacts, broken chimney, no heat, loss of essential household furnishings, access road blocked, etc.

To be ready for the documentation that will be needed for a claim, make sure you take pictures/videos of all the damage and clearly document any cleanup or repairs. Keep notes and logs, save receipts for materials, etc.

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REPORT PREPARED BY:

DATE/TIME PREPARED:

