

Port Ludlow Village Council  
Board of Directors Meeting Minutes  
August 3, 2017

President Bill Dean called the meeting to order at 3:03 pm announcing that the meeting was being recorded and that the Small Boards Protocol of Roberts Rules would be used.

**Declaration of a Quorum**

Secretary McDermid declared a quorum was present. Attendees were Bill Dean, Randy Deering, Tamra McDermid, Mike Nilssen, Larry Nobles, Caleb Summerfelt, and Terry Umbreit. Gil Skinner was absent.

**Adoption of the Agenda**

The agenda was approved without modification.

**Citizen Comments**

There were no citizen comments presented.

**Jefferson County Report, Commissioner Kler**

Kler advised that the County Health Department had issued an alert regarding air quality resulting from smoke from several fires in British Columbia. The alert is directed to individuals with respiratory difficulties.

Kler updated last month's report on the proposed Affordable Housing levy. More than 60 speakers commented at the July 24 Public Hearing, and hundreds of written comments were received. The Commissioners deliberated on July 31, voting to declare an affordable housing state of emergency, in accordance with the state's definition, allowing the proposed levy to be placed on the ballot for the November general election. She acknowledged the need to provide the public with considerable information regarding this levy prior to the November vote.

Kler also addressed concerns she had received about the proposed sale of the Port Ludlow golf course and a purchaser's ability to convert this property to residential use. She consulted with the MPR Lead Planner, David Wayne Johnson who advised such use would not be approved.

**PLA Developer Report, Diana Smeland**

Smeland confirmed the golf course is on the market. The sale would include 18 holes and all related facilities. It excludes the 'back nine' holes. Asked if PLA had any plans for the 'back nine' Smeland advised it was in discussion but nothing was definite. Larry Nobles suggested that while rezoning would be required the 'back nine' would be better suited for residential use than other areas remaining to be built out. Smeland acknowledged this was a possibility.

PLA's "Downsize in Port Ludlow" Sweepstakes is nearing completion with over 6,000 people registered for the contest. The contest has been a good promotion of the community as great many of these folks previously had not heard of Port Ludlow.

There are 8 home sites available in Ludlow Cove Cottages. Two more homes have sold in Olympic Terrace II, leaving 31 home sites available. The Jefferson Healthcare Clinic is nearing completion with an open house scheduled for August 18.

When asked about housing proposed to be built at the marina, Smeland advised that they might build the commercial buildings before they start building the condominiums, as financing for condos is still difficult to secure. When asked about a dog park she acknowledged that this had been discussed over the years, but they have not found a suitable parcel. Smeland suggested a focus group might help move this along.

## **Community Interest Reports**

### **Association Information – LMC, Randy Deering**

Deering reported that the LMC sponsored community-wide BBQ held July 30 was a huge success. LMC will be sponsoring a community-wide ice cream social on August 20 from 2-4 pm. Deering is pleased that the LMC board is working hard with SBCA and PLVC to help bring the community together.

### **Movie Night – Terry Umbreit/Tam McDearmid**

McDearmid reported that the planning group started in March and is ready but still looking for additional donations to finance the event. Postcards were distributed to remind people of this Fun, Food and Entertainment event. PLVC will have a booth with free games and pirate prizes for youth aged 2-15.

### **Maritime Committee - Bill Dean for Phil Otness**

Two additional 5 MPH speed signs have been installed and have helped some. Speeding and safety are still the committee's first concern as we have an increasing number of people on the water with standup paddleboards, kayaks and canoes. One cruiser who overstayed the 30-day limit in the bay was notified of the infraction and moved on the next day.

### **Roadway Safety, Steve Frenzl**

Frenzl reported that the Power Point presentation and narrative is nearing completion for submittal to Eric Kuzma, Jefferson County Public Works. A meeting with the county personnel will follow. This is a three-stage program, that will require additional engineering study and likely another year to complete.

### **Emergency Management – Danille Turissini**

Turissini reported the July 25 Block Captain Fair was a huge success with 87 people in attendance. Several people signed up to be block captains. There are gaps remaining to be filled. The next event will be a two-day Special Training in Emergency Preparedness for Unique People (STEPUP) on September 18 from 1-4 pm at the Beach Club and September 20 from 1-4 pm at the Bay Club. This is a two-part series for people with functional and access needs. EM committee meetings will be held on the 3<sup>rd</sup> Monday of each month commencing in September.

## **PLVC Internal Reports/Actions**

### **Secretary – Dave McDearmid**

McDearmid made a motion that the minutes of the June 1 meeting be approved as submitted. Motion seconded by Terry Umbreit. Passed. McDearmid made a motion that the minutes of the July 6 meeting be approved as submitted. Motion seconded by Tamra McDearmid. Passed.

A letter was received from Rick Thompson, Superintendent of Chimacum Schools offering at our convenience to attend a PLVC meeting to address matters of the school district including school board elections, changes in leadership staff, new state funding formulas, and a capital projects update.

### **Treasurer – Mike Nilssen**

Nilssen stated July's starting balance was \$29,533 and its ending balance was \$29,284 after expenses of \$ 249. He made a motion to accept the July financial report as submitted. Motion was seconded by Terry Umbreit. Passed. Nilssen reported a notice from the IRS regarding a filing required for the year ending September 30, 2016. The filing has been completed with no additional action required.

## **Administration Committee/Election - Tamra McDearmid**

This year's election is October 6. Ballots will be mailed out in about one month. Policies and procedures are anticipated to be updated in the coming year.

### **Welcome Event Wrap-up– Bill Dean**

The August 3 event had 44 organizations represented and was attended by over 100 people. Publicity by flyers and eBlasts worked very well. Inadequate parking was the biggest issue and will be readdressed next year. The net cost of the event was \$350 split evenly between PLVC, LMC and SBCA.

### **Prospective Board Members – Bill Dean**

Dean advised that the upcoming election has a full slate of candidates. Caleb Summerfelt has agreed to run for another term, and four other individuals have stepped up to volunteer to serve on the board. The new folks are long time Port Ludlow resident Phyllis Waldenberg, and three newcomers to the community, Paul Hinton, Pat Page and Paul Wynkoop. The candidates' bios will be provided with the ballot.

### **Other Business**

Larry Nobles asked if PLVC would be sponsoring a forum for the candidates running in the November general election for the Public Hospital District and the Chimacum School District. Bill Dean responded that a forum would be arranged for October after the PLVC annual meeting.

### **Adjournment**

The meeting was adjourned at 5:01 pm.

The next PLVC meeting will be a workshop held at the Bay Club on Tuesday August 15 at 3 pm.