



Board of Directors Meeting  
April 1, 2021 at 2:45 p.m.  
By Videoconference Call

## MINUTES

Attending: Sally Franzel, Paul Hinton, Allan Kiesler, Tam McDearmid, Jim Moffitt, Karin Nyrop and Mike Towner and Tom Sprandel.

Others: Dave Jurca

### I. **Call to order**

President Jim Moffitt called the meeting to order at 2:50 p.m. and Sally Franzel declared that there was a quorum. Jim noted that the meeting was being recorded and that Robert's Rules of Order for Small Boards Protocol was being used. There being no additions to the agenda, a motion was made, seconded and passed to accept the agenda as written.

### II. **Port Ludlow Associates Report – Diana Smeland, President**

Diana reported that in the hospitality area, a project to refresh the rooms at the Inn was 90% complete and guests' response to the new look had been very positive. A video walk through of sample rooms would be available on line with the possibility of an "open room" for visitors on a limited basis. The verandah adjacent to the restaurant had now been completely fitted with see through curtains and radiant heat would be installed within the next two weeks. This would make outside dining more comfortable for guests not ready to dine inside the restaurant and could also be used for small group functions.

The painting of the Village Centre was almost complete and had now moved over to the Conference Centre which would be painted in a similar color scheme. The OWSI filtration project was approximately 50% to 60% done and management continued to work with the contractor to ensure that the project was completed and the filtration system brought on-line according to schedule. It was anticipated that OWSI would qualify for the reduced

interest rate on the amount of the loan.

**III. County Report – Greg Brotherton, County Commissioner, District 3**

Referring to County-wide issues, Greg said that the state Supreme Court’s Blake decision decriminalizing simple drug possession could have a significant impact on Jefferson County’s finances. The Court had struck down the state’s felony drug possession law because it did not require prosecutors to prove someone knowingly or intentionally possessed drugs. Since the Statute dated back to 1971, this meant that the decision was retroactive until that date. The fiscal impacts on individual counties had not yet been determined and the Washington State Association of Counties, a non-profit, had asked the state to establish a central fund for legal financial obligations related to the Blake ruling.

Referring to the Capital Budgets, in the House budget there was a substantial \$22 million appropriation for the proposed Hadlock Sewer and the county was working with legislators to obtain Senate reconciliation so that the project could move forward. A virtual public meeting was to be held on April 15<sup>th</sup> to discuss the sewer project. In addition, there was an appropriation for the Olympic Discovery Trail and local infrastructure projects. A major portion of the Commissioners’ current workload was to be prepared to move ahead with these projects once funds were received.

Locally, Greg had been meeting with the Paradise Bay water commissioners and had toured their facility. Rayonier would shortly be starting two substantial timber cuts adjacent to that community and residents were concerned about their water system. It was hoped that a DNR parcel could be conveyed to the county to facilitate a community drain field to help some of the septic issues on the smaller lots. He continued that the county did not have oversight over forestry practices but, after communicating with DNR, the county had invited the water commissioners to the next county commissioners’ meeting for a discussion about possible impacts on the neighborhood infrastructure and water system.

Greg had been approached by a group of Port Ludlow citizens to find out whether the county would consider reassigning a piece of land back to the Department of Parks and Recreation for use as a dog park. In 2018 a “dog park committee” within the PLVC had been unable to find a suitable location for the proposed dog park that was agreeable to all parties concerned. An independent “dog park committee” had now been formed within the Port Ludlow community and the PLVC Board postponed further discussion on the project until that committee completed its research and recommendations.

**IV. Special Community Activity in Port Ludlow – JeffCo Library System and “Story Walk” presentation. Presented by Chris HoffmanHill, Public Services Manager and Mark Paxton, Director of Development.**

Miss HoffmanHill gave a detailed visual presentation of the large number of educational and community services offered to residents by the JeffCo Library System. During the pandemic the library staff had continued to offer a monthly calendar of programs and events with special emphasis on children, youths and teens.

Mr. Paxton followed with a visual presentation on the origins, installation and purpose of “story walks”. The main objective of a story walk was to promote greater literacy among young people while providing opportunities for parents, grandparents and children to enjoy the outdoors together. With the financial assistance of sponsors, the library had installed story walks at three locations in Jefferson County and were hoping to expand the program to other locations. Board discussion on possible support of a story walks project on one of the Port Ludlow trails was postponed for a workshop discussion.

**V. Committee Reports**

**a. Utilities Committee, Maritime – Phil Otness, Chair Maritime**

Phil reported that due to the Covid-19 pandemic and the closing of the Canadian Border, it was anticipated that a large number of boats would be visiting the Port Ludlow marina and would be anchored in the bay during the summer. Since the warmer weather also resulted in a larger number of kayaks and paddle boards in the bay maintaining the safety of those participants would be the principal concern of his committee. In order to control speeding in the bay, especially by high-speed tenders from visiting boats, procedures were in place to inform boaters of the regulations. Assistance had also been requested from the marina personnel and visiting yacht clubs.

An additional challenge was to ensure that boats adhered to State anchorage rules which related to anchoring in Port Ludlow Bay. Under those rules, boats were permitted to anchor and remain in one place on “DNR land” for 30 consecutive days. They were then required to move at least 5 miles away. This process could be repeated twice for a total of 90 days in one year.

**b. Trails & Natural Resources Committee – Larry Scott, Chair**

Larry provided a detailed list of the trail maintenance projects completed by the trails committee and its volunteers during 1<sup>st</sup> quarter 2021 resulting in 285 ½ hours of volunteer time during that period. As a result of the exceptionally wet and prolonged winter, an increased number of locations in Port Ludlow had needed major maintenance projects. This had included the clean-up of muddy areas on Lower Rainier and the installation of compacted rock and rerouting six segments of the Teal Lake Loop due to low lying

ponding. The trails committee had a list of approximately 60 volunteers who were informed by email when assistance was needed on maintenance projects and Larry invited any residents interested in joining the group of volunteers in maintaining the trails to contact him.

## **VI. Homeowners Association Information**

### **a. LMC – Allan Kiesler**

Allan reported that the LMC Annual Meeting was scheduled for April 17, 2021 and would be held by Zoom. There were four positions open on the Board of Trustees and ballots had been sent out to all LMC members. Management hoped to open the indoor pool on April 19 with a soft opening so that all protocols could be in place and practiced. Use of the pool would be by reservation only. It was anticipated that the outdoor pool would be opened the 2<sup>nd</sup> week in May.

### **b. SBCA – Tom Sprandel**

Tom reported that the Board was continuing to consider a structured plan for a limited reopening. Since ventilation played an important part in protecting against Covid, engineering plans were still being finalized to upgrade the efficiency and safety of the building's HVAC system. A financial town hall had been held for residents at which Christine Spagle and Mark had presented information on the lost revenue the club had experienced during the pandemic closure together with the cost savings that had been achieved. In preparation for its Annual Meeting to be held in mid-July, the SBCA had requested that biographies of interested candidates for the three open Board positions be received by April 30<sup>th</sup>.

## **VII. Citizen Comments**

There were no citizen comments.

## **VIII. PLVC Internal Reports/Actions**

### **a. Secretary – Sally Franzel**

**i. Prior Months' Minutes** – Motion to approve the March 4, 2021 Board meeting minutes was made, seconded and passed.

**ii. Correspondence** - Jim Moffitt said that one Port Ludlow resident had received two Covid shots in a different county other than Jefferson County and wondered whether she should inform the JeffCo health department for their records. The health department confirmed that this was not necessary as information on all Covid shots administered in Washington State would be sent to the home county of each resident. Allan then mentioned that Jefferson County was continuing to be number 1 in terms of vaccination rates in Washington State and recommended that a note to that effect be added to the weekly e-blast. It was agreed that the Board should send a formal letter to Jefferson Healthcare, JeffCo Public Health and the Department of Emergency Management, with a copy to the County Commissioners, as a public acknowledgement of the excellent work

done in keeping the residents safe.

**b. Vice-President – Tam McDearmid**

**i. Committee Updates** – Tam introduced Mike Towner, Chair of the Communications Committee who had researched the proposal to purchase two licenses under the same Zoom Pro account at a price of \$326.79 for one year. The primary license would be for the exclusive use of the Board for its meetings and workshops and the secondary license would be for the use of Board Committees. A motion to authorize the allocation of funds to purchase the Zoom Pro Account for one year was made, seconded and passed.

**c. Treasurer – Paul Hinton**

**i. Prior Month's Financial Report** – Paul Hinton reported that the previous month's opening balance was \$19,914.58 with net income of \$800.00. Expenses totaled \$526.79 leaving a March 31, 2021 balance of \$20,187.79. A motion to accept the Treasurer's report was made, seconded and passed.

**IX. Adjournment**

There being no other business, a motion was made, seconded and passed to adjourn the meeting. Meeting was adjourned at 4:35 p.m.

Submitted by:  
Sally Franzel  
Secretary

