



Board of Directors Meeting  
November 5, 2020 at 2:45 p.m.  
By Videoconference Call

## MINUTES

Attending: Sally Franzel, Rita Garcia, John Griffith, Paul Hinton, Allan Kiesler, Tam McDearmid, Jim Moffitt and Karin Nyrop.

Others: Dave Jurca

### **I. Call to order**

President Jim Moffitt called the meeting to order at 2:50 p.m. and Sally Franzel declared that there was a quorum. Jim noted that the meeting was being recorded and that Robert's Rules of Order for Small Boards Protocol was being used. There being no amendments to the agenda, motion was made, seconded and passed to accept the agenda as presented.

### **II. Port Ludlow Associates Report – Diana Smeland**

Diana commented that the Inn was now in its slower season and that windbreaks had been constructed and heaters added on the deck to extend the period of outside dining. The Cove Cottages development was now sold out and the remaining homes under contract would be built within six to nine months. The next real estate development would be to prepare the plat for Phase 2 of Olympic Terrace 2. As a result of feedback from prospective buyers, Phase 2 lots would be just under ¼ acre compared to the ½ acre lots of Phase 1 and the home size would start at 1,500 square feet.

Reporting on the OWSI chlorination project, Diana said that the selected contractor was in the process of ordering building supplies and expected to be on site in January or February. The builder anticipated completion of the project by late September, 2021. This would ensure completion of the project by the January 1, 2022 deadline allowing OWSI to maintain the better interest rate on the federal loan.

Diana continued that the slips at the Marina were in demand with a wait list for larger boats. To comply with DNR regulations, PLA was required to replace all docks over a 30-year period. A permit application to the Corps. of Engineers had been delayed due to the fact that the organization was revising its policies. PLA anticipated commencing the rebuilding of Dock D, including full replacement of pilings and dock by July 2021. The balance of the docks would need to be replaced during the next ten to fifteen years.

### **III. County Commissioner's Report – Greg Brotherton**

Greg reported on the results of a six-year study orchestrated by Long Live the Kings, a non-profit that focuses on the restoration of wild salmon and sustainable fishing in the Pacific Northwest. The study of the Hood Canal Bridge detailed the threat of the bridge to local fish populations especially steelhead trout as half of the juvenile fish aren't able to pass under the bridge as they migrate to the sea. Since there is a funding priority in Washington State to protect local fish populations, possible solutions to the problem are being sought.

In relation to road safety, Greg confirmed that a public hearing would be held before the end of the year to explain the traffic consultant's recommendations for improving road safety in Port Ludlow. Since the solution to road safety comprised of speed limits, road engineering and enforcement, Greg had met with Sheriff Nole to discuss traffic regulation enforcement in the county.

Reporting on broadband and the issues of funding broadband infrastructure, Greg said that the HOH Tribe in rural Washington State had been selected to be one of the first users of SpaceX's Starlink broadband program. The tribe had experienced the worst internet service in the county and the Starlink network now provided reliable, fast broadband to local residents. This had been especially important in the COVID era as children could now participate in remote learning and residents could access virtual healthcare.

Greg continued that the Housing Task Force had been discussing the addition of a 1/10<sup>th</sup> of 1% sales tax to be used for affordable housing under House Bill 1590. The county was experiencing severe shortages of affordable housing especially when trying to move families from transitional to permanent housing. The addition of the minimal sales tax would be one of the few revenue generating tools available to the county and a public hearing would be held shortly. In the meantime, the task force was working on a strategy for making the most effective use of the proposed additional revenue.

### **IV. Committee Reports**

#### **a. Communications Committee – Rita Garcia (Chair)**

Work was continuing on updating the PLVC website platform to make the information

more accessible and current.

As Chair of the committee, Rita said that she would be the recipient of emails directed to the Village Council through the website and other means. She had put together a recommended, detailed process so that residents' communication would be assigned to the appropriate committee and followed through to resolution. Copies of all correspondence, once the issue had been solved, would be stored off-site using Google Drive for future reference. The aim of the process was to provide residents with timely and respectful communication and record the information. Several Board members felt the process might be perceived as too much supervision of committees by the council and approval of the process was tabled for discussion at the workshop meeting.

**V. Homeowners Association Information**

**a. LMC – Allan Kiesler**

Allan said that due to the pandemic the LMC annual membership meeting had been postponed until November 14<sup>th</sup> and the meeting would be held remotely. Members had been diligent in signing their directed proxy and a quorum had already been achieved.

**b. SBCA – Tom Sprandel**

Due to Tom's absence no SBCA report was provided this month.

**VI. Citizen Comments**

Dan Darrow asked when the Clubs and Organizations Directory would be visible on the PLVC website. Tam responded that the Directory had been completed but that there had been a delay in displaying it due to on-going work on the website. The Directory should be visible by December and an e-blast notification would be sent out to all participating organizations.

**VII. PLVC Internal Reports/Actions**

**a. Secretary – Sally Franzel**

**i. Prior Months' Minutes** – Motion to approve the September 3, 2020 Board meeting minutes was made, seconded and passed. Motion to approve the minutes of the Annual Meeting of the Board held on October 5, 2020 was made, seconded and passed.

**ii. Correspondence -**

**Bayview Village Inquiry** – The council had received an inquiry from the HOA about potential liability for a gap in fencing at Trail Marker 28 on the Around the Bay Trail near the retention pond. The HOA had requested that the Trails Committee extend the fence. After detailed research by Paul Hinton and discussion at the Board Meeting, Paul was asked to draft a response to the HOA for review by the Board. The response would acknowledge the HOA's concerns, offer the Trails Committee's assistance with the work, but pointing out that the Council could not take responsibility for land whose title rests

with another entity.

**COVID Data** – Correspondence had been received relating to the COVID e-blasts and how certain percentages were calculated. An explanation was obtained from JeffCo and a response forwarded to the resident.

**b. Vice President, Tam McDearmid**

**Committee Assignments** – As the Council’s year ended in October, Tam presented the following committee retirements and appointments for Board approval:

Administration: remove Rita Garcia.

Communications: Rita Garcia to become Chair, Mike Towner remains as member, add Tom Sprandel.

Community Development: Jim Moffitt as liaison, add Karin Nyrop.

Community Open House: Sally Franzel as liaison.

Emergency Management: Bill Dean becomes Chair, Kim Moffitt remains as a member, Karin Nyrop as liaison, Ellen Johnson and Gail Chanpong as members. Remove Willie Bence and Anna Moffitt.

Holiday Lights: Add John Griffith

Trails/Natural Resources: Add Larry Scott as Chair and Mark Makarowski, Jack Moffitt, Cheri Gerstenberger, Soozie Darrow, John Griffith and Karin Nyrop as members. Remove Merrily Mount, Richard Meyers and John Goldwood.

Utilities: Add John Griffith as liaison.

A motion was made, seconded and passed to approve the slate of changes as presented.

**c. Treasurer – Paul Hinton**

**Prior Month’s Financial Report** – Paul Hinton reported that the previous month’s opening balance was \$24,031.80 with net income of \$370.00. Expenses totaled \$3,243.22 leaving an October 31, 2020 balance of \$21,158.58. A motion to accept the Treasurer’s Report as published was made, seconded and passed.

**VIII. Other Business**

**i. Road Safety Public Hearing**

A letter had been received from Monte Reinders (Public Works Director/County Engineer) relating to traffic safety improvements in Port Ludlow and the proposed Public Hearing. Allan Kiesler requested Board guidance as to preparation for the Hearing. It was agreed that Allan would draft a response (as Chair of the Committee) thanking Monte for his response and offering PLVC and possibly the HOA’s e-blast system as vehicles to advertise the Hearing.

**ii. Teal Lake**

Karin Nyrop commented that she had seen new signs for logging on DNR land close to Teal Lake. Matter to be passed to Dave McDearmid for research. Karin had recently seen a hunter, carrying a fire arm, on the Teal Lake Loop. Native Americans may have rights to

hunt on that property and there could be safety issues for hikers on the Teal Lake Loop.  
Matter to be passed to Dave McDermid for research.

**IX. Adjournment**

There being no other business, a motion was made, seconded and passed to adjourn the meeting. Meeting was adjourned at 4:10 p.m.

Submitted by:  
Sally Franzel  
Secretary

