



Annual Meeting of Voting Members
October 1, 2020 – 2.45 p.m.
By video conference call

MINUTES

Board Members Attending: Bill Dean, Sally Franzel, Rita Garcia, Paul Hinton, Allan Kiesler, Tam McDearmid, Tom Sprandel and Mike Towner. Jim Moffitt was absent.

I. **Call to Order**

Bill Dean called the meeting to order at 2:50 p.m.

II. **Declaration of a Quorum, Small Board Protocol and Meeting Being Recorded**

The secretary reported the bylaws require that 25 per cent of voting members participate in order to have a quorum. PLVC had received ballots from over 60% of the voting members and therefore there was a quorum. Bill confirmed that the meeting was being recorded and that Robert's Rules of Order for Small Boards Protocol was being used.

III. **Adoption of Agenda**

Bill asked if there were any changes to the agenda. There being no changes, the agenda was adopted as written.

IV. **Introduction of Current Directors**

Bill introduced the current Directors and their positions on the Board.

V. **PLVC Report**

a. Secretary's Report, Sally Franzel

Ms. Franzel said that the Minutes of the October 3, 2019 Annual Meeting of Voting Members had been posted on the website for 11 months and she made a motion to approve the minutes as written. Motion was seconded and passed.

b. Treasurer's Report, Paul Hinton

Mr. Hinton reported that, despite the fact that the Village Council had been unable to hold a fund raiser event in 2020 due to COVID, donations during the election period had reached \$7,145 resulting in total income of \$15,839. Total expenses of \$15,495 resulted in a net annual cash balance of \$344. Expenses were higher than the previous year due to expenditure on replacement of holiday lights and the refurbishment of the historical Port Ludlow signs which welcomed visitors to the community. The year end cash balance at 9/30/20 was \$24,006 versus \$23,662 at 9/30/19.

c. President and Secretary

Honor Roll of Volunteers

Mr. Dean acknowledged the efforts of almost 100 volunteers who had helped with programs and projects during the year. Many of these volunteers had supported the Village Council's objectives over a number of years and often in several different capacities. The Honor Roll was attached to the Year in Review document.

Year in Review Highlights

Mr. Dean and Ms. Franzel made a presentation reviewing the highlights of the committees' accomplishments during the past year. The Year in Review presentation and Honor Roll can be viewed on the PLVC website at www.plvc.org/2020-year-in-review.

VI. **Election Results**

a. Introduction of Candidates

There were four positions on the Board to be filled and Mr. Dean introduced the four candidates. Two of the candidates, Rita Garcia and Tamra McDearmid were seeking re-election whereas Karin Nyrop and John Griffiths wished to serve for the first time.

b. Election Results

The election results were as follows: Rita Garcia 369 votes, Tamra McDearmid 371 votes, Karin Nyrop 377 votes and John Griffiths 368 votes. Bill Dean then congratulated the four successful candidates and welcomed the new directors to the Board.

VII. **Member Comments**

Mr. Dean asked for member comments and several subjects were discussed including road safety and speed limits, pot holes in the village parking lot and the need for additional volunteers for the trails committee. Peggy Kulm thanked the Board and Committee Members for their work during the year especially relating to the COVID-19 information.

VIII. **Other Business**

The Annual Meeting ended with the Board's and committee members' recognition of Bill Dean's outstanding contribution to the efforts of the PLVC. He had served on the Village Council in many different capacities over the years and most recently as President from 2017 to October, 2020.

IX. **Adjournment**

There being no other business a motion was made, seconded and passed to adjourn the meeting at 4.00 p.m.

Sally Franzel
Board Secretary