

Port Ludlow Village Council

Board of Directors Meeting

3:00 p.m. - 5:00 p.m.

Beach Club

March 1, 2018

Bill Dean called the meeting to order at 3:00 p.m. and noted that the meeting was being recorded and that the Small Boards Protocol of Roberts Rules would be used.

Declaration of a Quorum

Secretary Pat Page declared a quorum was present. Attendees were Bill Dean, Mike Nilssen (substituting for Randy Deering), Tamra McDearmid, Pat Page, Gil Skinner, Caleb Summerfelt, Phyllis Waldenberg, and Paul Wynkoop. Paul Hinton and Randy Deering were absent.

Amendments and Adoption of the Agenda

Bill asked if there were any amendments to the agenda. There being none, a motion was made, seconded and passed to accept the agenda as written.

Jefferson County Report, Commissioner Kathleen Kler

Ms. Kler advised the Port Ludlow community that due to decisions in process in Olympia to wait a week before payment of property taxes as there may be an adjustment in the amounts due to current pending legislation. She also reported that Lynn Sterbenz, current director of the Emergency Management Office has resigned (effective November 2018) and that John Crooks has become the interim director.

Bill thanked Kathleen and introduced John Crooks who then gave a report on the status of emergency preparedness for Port Ludlow. John reminded everyone that it was important to be prepared for 30 days in any disaster scenario. To be prepared, be sure to have 1 gallon of water per day per person as well as food for each person for 30 days. John stated that Port Ludlow was well on its way to being very well prepared, particularly due to the organization of our Emergency Management committee, chaired by Danille Turissini.

John is currently working with the Marina since coordinating with the boating community to clear the port of Port Ludlow will be an important factor in getting supplies and help here sooner. He is also working on a plan to have planes capable of landing on water act as medevac vehicles as needed. Bill asked John to explain the communications network in the event of a major event. John stated that individuals with radios would call into Ham operators who would

then contact the fire department and from there the information would go to the emergency management office in Port Hadlock for action. John then invited everyone to the Emergency Management's annual picnic on August 25, 2018 at H.J. Carroll Park to view numerous survival equipment exhibits and enjoy the food and good company.

PLA Developer Report

Bill Dean updated the membership on the Jefferson Healthcare building enhancements indicating that nothing had been determined as of this date.

Community Interest Reports

Holiday Lights, Dave McDearmid

Dave McDearmid indicated that the holiday lights were coming down in compliance with our county permit, which allows the lights to be illuminated from after Thanksgiving until the end of February each year. Dave gave a special thanks to Terry Umbriet for his fundraising efforts and to WAVE Communications for their help in installing and removing the lights each year. Highway Specialties provided traffic control on Paradise Bay Road during both installation and removal of the lights.

Hood Canal Bridge, Cheri Gerstenberger

Cheri has been in contact with Steve Fisher, Bridge Program Chief with the US Coast Guard. She requested that they extend from May 22 to Sept 30 bridge openings for private vessels from 6:00 a.m. to 9:00 a.m. and 7:00 p.m. to 10:00 p.m. as well as restrict bridge openings for vessels that are able to traverse the 55' clearance under the bridge. Mr. Fisher forwarded information to Danny McReynolds, a bridge management specialist who will research our complaint/recommendations with the Washington State department of Transportation.

Further discussion and questions from the members included requests for increased traffic control by the state patrol during bridge openings as well as communications with sailing clubs to coordinate groups requesting bridge openings. A new Port Ludlow resident introduced himself as having 30 years experience managing bridges in Seattle stated that in department of transportation terms, the Hood Canal is a navigatable waterway, hence the marine right-of-way, and the bridge is considered to be "in the way". Diana Smeland, PLA President noted that twenty thousand cars cross the bridge everyday and that some compromise needs to be made to accommodate that number of vehicles, particularly in the summer months.

Cheri stated that she would report back with information received from Mr. McReynolds as soon as possible.

Movie Night Recommendations, Tam McDearmid and Pat Page

The Port Ludlow Discussion Group approached Tam and Pat about assuming responsibility for Port Ludlow Free Movie Night last December and after several meetings to determine the feasibility of this project, a proposal was made at the PLVC Board's Workshop meeting on February 20, 2018.

Tam gave an overview of the history of the event and indicated that attendance had risen from 100 attendees to 600 at the 2017 movie event. This year Movie Night will be held on August 26, 2018 and as last year will be shown in two locations on two separate screens. The 55-foot screen will be on Burner Point for the boats in the Marina and the 40-foot screen will be on the grassy area between the pond and Yacht Club. Tam reported that the movie choices were to be voted on by the Chimacum Creek Elementary School. She also passed out ballots for the membership to vote on their choice. Volunteers for the event have already been recruited from PLVC, the Port Ludlow Conversations Group, Port Ludlow retailers, the Chamber of Commerce and Rotary.

Pat Page reviewed last year's finances for the event as well as the funding for the 2018 Movie Night. Most importantly, \$3990.00 in L-tac funds have already been allocated to us and these funds provide for advertising outside Jefferson County. We will also be promoting the event through the Port Ludlow **Voice**, Next Door, in the **Leader** and **Peninsula Daily News**.

At this time Tam made a motion for the Port Ludlow Village Council to approve the Movie Night team administrators (Tamra McDearmid and Pat Page) to manage the event and also to provide funds not to exceed \$500 to purchase novelty items to be sold at Movie Night. Motion was seconded and passed.

Dog Park Proposal, Phyllis Waldenberg

Bill Dean indicated that Phyllis and Glenn Waldenberg are co chairs of the PLVC ad hoc Dog Park Committee, which was established in October 2017 to investigate and prepare a proposal to PLA for a dog park in Port Ludlow. Phyllis made an excellent Power Point presentation indicating that it was a proposal to PLA not a final recommendation. Diana Smeland also reiterated that the proposal itself had not been reviewed by PLA and although she personally supported the idea, there were several steps to be taken prior to any approval by PLA.

After the presentation was made, Phyllis made a motion to authorize the committee to present this outline to PLA and grant them the ability to negotiate with PLA, LMC and Admiralty HOA in the best interest of Port Ludlow Village Council and the community. Motion was seconded and passed.

Citizen Comments Two (2) Minutes Each

Allan Kiesler from the Roadway Safety Committee requested that PLA clear the North side of Marine Drive at Oak Bay Road of excess foliage to provide walking space for pedestrians.

PLVC Internal Reports/Actions

Secretary – Pat Page

Pat made a motion to approve the minutes from the February 1, 2018 PLVC minutes as written. There was one change to the minutes noted from the Roadway Safety Committee to change the 40 mph indication to 30 mph. Motion was made to approve the minutes with the noted amendment. Motion was seconded and passed.

Correspondence

Ms. Page noted that there was no correspondence.

Joint Reception with HOA Board Members

Pat reported that the joint reception to be held on March 8, 2018 at 4:30 p.m. with the Homeowners Associations, SBCA and LMC and the PLVC was on schedule and Tam and Dave McDearmid were in charge of setting up the event. A banquet license has been obtained for the reception and will be posted as required.

Fundraising Concepts

Bill Dean reviewed various fundraising concepts with the Board, which included the Farmers Market, lecture series, book sale, gala dinner/silent auction, business directory and Movie Night. Bill noted that an “as is” budget had been passed in February, 2018 with the caveat that the funding concepts would be added in as they were approved. The three fundraising projects discussed at the PLVC workshop on February 20, 2018 were Movie Night, a Gala Dinner and Silent Auction, and a Business Directory. Motion was made to accept the “as is” budget for 2018 with fund raising revenues and expenses added as needed. Motion was seconded and passed with Mike Nilssen abstaining.

Treasurer Report, Paul Wynkoop

Mr. Wynkoop reported that our beginning balance on February 1, 2018 was \$27,752.31 and there was no income. Expenses totaled \$1,480.97 leaving an ending balance of \$26,271.34.

Paul noted that the Keyport Sub Base tour was on schedule for March 8, 2018 and that LMC, SBCA and PLVC board members and spouses were invited to take the tour. There were 28 responses and those people will meet at the Bay Club on the

morning of March 8th to carpool to the base. Paul will send an email with specific times and parking instructions.

Other Business, Bill Dean

Bill advised us that there will be a Public Forum at the Bay Club on Friday, March 9, 2018 for South Bay members to discuss the current practice of charging \$2.00 per non-member to use the Bay Club. Bill encouraged all South Bay members to attend and weigh in on this issue.

Phyllis Waldenberg noted that discussion had been held to invite brick and mortar business people to the Welcome Event to be held on July 11, 2018. Phyllis made a motion to include business people in the event. Motion was seconded and passed with Mike Nilssen abstaining.

Adjournment

Bill Dean adjourned the meeting at 5:10 p.m.